



Firewheel Swim and Recreation Center

CLUBHOUSE RULES AND PROCEDURES

Failure to comply with clubhouse rules can cause your loss of deposit and/or future rental privileges.

1. The Clubhouse is reserved in 4 hour increments and will be available one hour before the reservation – for set-up AND one hour after for clean-up. The Member reserving the Clubhouse must be present during the entire rental and is responsible for informing all guests of the rules as outlined here and in the Firewheel Swim and Recreation Center information handbook. Guests of Members are allowed use of the Clubhouse and the FSRC amenities limited only to the reservation period. (see guest policy in Information Handbook)

The Member is accountable for the actions of their guests.

2. Reservations are limited to twice in a single month per household.
3. A \$250.00 security deposit is required to reserve a date.
4. **Maximum capacity is 50 people.**
5. Only one event will be scheduled during a 24-hour period.
6. Only adult residents of the Hills, Retreat or Fairways who are members in good standing (current dues) are eligible to reserve the Clubhouse. An adult must be present at all times during Clubhouse use.
7. Reservations will be accepted for Holidays or Holiday weekends on a first come, first serve basis.
8. Community, HOA, HOA committee, Swim and Recreation Association, and Swim and Recreation Association committee functions take precedence for usage.
9. All functions (NO EXCEPTIONS) must end by 11 p.m. – including clean up and vacating the parking lot. The pool will close at the normal hour regardless of Clubhouse reservation time.
10. There is NO EXCLUSIVE use of the pool.
11. Alcoholic beverages may be served inside the clubhouse only and only to those of legal drinking age. No alcohol is allowed in the pool area.
12. Pets, smoking and loud music will not be allowed.
13. Please report any problems with the Clubhouse to the Management Office prior to your rental.
14. The security deposit will be returned after the Clubhouse has been inspected to ensure the building has been properly cleaned and no damages have been sustained. Homeowner shall provide a self addressed stamped return envelope. Otherwise the deposit will be kept on file for future rentals.

...please see page 2

7110 Dutch Elm Court
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972 675-3246



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15. If the Clubhouse is not properly cleaned, the homeowner will be billed a minimum cleaning fee of \$50.00. If the Clubhouse should sustain damages of any kind, the security deposit will be retained and used for necessary repairs. If the costs of damages exceed the deposit amount, the Board will determine the appropriate charges for repairs and will notify the homeowner. The Member is responsible for any damages in excess of the Security Deposit.
16. The Clubhouse is furnished with all the necessary equipment for cleaning. Supplies are located in the kitchen cabinets or the storage closet in the hallway. All items are property of Firewheel Swim and Recreation Center and are free to be used for cleaning the building. Cleaning supplies should remain in the building at all times. Trash must be emptied from all containers, (kitchen, bath, etc) and placed in the green City of Garland trash containers.
***** A cleanup checklist is posted in the kitchen of the clubhouse.**
17. Do not use swim deck trashcans for clubhouse trash.
18. The appliances in the kitchen may be used by the Member for warming and cooling of food only. All food or other items brought in must be removed immediately following the rental.
19. If swimming is to be a part of the Members activities, care should be taken to ensure all parties dry off before entering the building. Moisture can be damaging to the flooring and a wet floor creates dangerous slippery conditions.
20. The thermostat in the building may be changed for your event. When your rental is over, please be sure to turn it back to the appropriate temperature setting. (85 Summer, 60 Winter)
21. Smoking is not permitted inside the Clubhouse or anywhere inside the gates.
22. The furniture may be moved around to suit your event. Please return it to its original position when you are finished.
23. Other general or specific rules may be implemented at the Board's discretion.
24. Each household will be issued one electronic key (fob). This electronic key will be activated on the morning of your rental for a 24-hour period. There is a \$25 replacement fee for any LOST fobs, which are deactivated, once reported lost. Additional fobs may be purchased for \$15.00 each. Please allow at least one week for new fobs.
25. Any breach of these rules or gross impropriety not covered specifically may result in suspension of Clubhouse privileges.

TO MAKE A RESERVATION...

Please visit www.swimandrec.com

(and click **Club House**)

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